



Heritage Center Advisory Board Meeting  
March 25, 2015

**AB Members Present:** Judy Baxendale, Brenda Clausen, Charlotte Cox, Kathy Houston, Jenny Martin, Erich Mille, Greg Waldron, Pete Wright, Rod Young

**AB Members Absent:** none

**City Staff Present:** Susan Gregory, Director  
April Callaway, Office Administrator Supervisor

**Guests Present:** none

**Call to Order:** Erich Mille called the meeting to order at 10:03 a.m. and welcomed everyone.

**Minutes:** The February 25, 2015 minutes were approved on a motion by Kathy Houston and seconded by Jenny Martin.

**Special Recognition:** Rich Dixon will spotlight the Heritage Center and Rod Young, our March Volunteer of the Month, during his Seasoned Citizens Hour on K-TALK 630 AM on Saturday, March 28<sup>th</sup> from 1:00 – 2:00 pm. Jenkins-Soffe will begin taking an ad out in the Murray Journal to recognize our volunteer of the month.

**Citizen Comments:** None

**Committee Reports:** None

**Unfinished Business:**

A. Center Goals

The annual staff retreat is scheduled for Monday, March 30. The board reviewed the current status of the Center goals. Progress has been made on some, other areas need help or should be updated to reflect current needs. Director Gregory would like feedback on improving and simplifying our satisfaction survey to be completed this fall.

**New Business:**

A. Yard Sale & Car Show (Saturday, June 20)

Director Gregory reported that she is still looking for a lead volunteer for the yard sale. There will be meeting tomorrow, March 26, to talk about last year and begin to make plans for this year's event. There was discussion of one localized food area, how can the yard sale/car show be grown into a larger event, suggestions made to include a craft sale like the Winter Boutique and a larger ad included in the Murray Journal.



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**Board Comments:** Brenda Clausen commented that in February she did a presentation about the Heritage Center for the Cottonwood Presbyterian deacons. She received a good response. Director Gregory reminded the Board that all our participants can be considered ambassadors for the Center and should share information about us with all the groups they participate in ... clubs, church, etc.

**Director's Report:** Director Gregory reported that SportsMan, our new computer system, should go live on April 7<sup>th</sup>. The program is different from our old ... less expensive but with more challenges. It may be much slower at the Front Desk as we learn the new system. The annual breakfast will start in July and run through August. We'll have 8 breakfasts instead of the usual 10 to help keep us in line with our meal budget which is currently over budget. The volunteer banquet is scheduled for Monday, July 6. The CDBG committee is recommending us to receive the money to expand the small conference room. The public hearing is scheduled for Monday, April 6 from 4:00 – 6:30.

The next regular board meeting will be held on **Wednesday, April 15, 2015 at 10:00 a.m.** There being no further business the meeting adjourned at 11:20 a.m. on a motion by Kathy Houston and seconded by Jenny Martin. Minutes recorded by April Callaway.